

Organisation Grants – Guidelines

Who do we fund?

- Almshouses, hospices (for children and adults) and residential homes for older people.
- Organisations established for the benefit of children and young people under the age of 25.
- Organisations supporting older people aged 60 years or over.

Who and what we fund

- Beneficiaries must live in a West Midlands county and no more than 60 miles from Birmingham Town Hall.
- We can accept applications from a wide variety of organisations including charitable organisations, not for profit companies, social enterprises, voluntary and faith organisations.
- Grants are awarded for special projects, equipment and running costs.
- We ask that no more than one application be made in each twelve months so if you are awarded a grant at the Autumn distribution, you should not make a further application until Autumn the following year.

If you are unsure if your application meets our criteria and you wish to discuss the application prior to its submission, please contact the Charity at enquiries@barondavenportscharity.org or telephone the office on 0121 236 8004.

Who and what we do not fund

- Statutory services including state schools (unless these are specifically for pupils with disabilities), local authorities, prisons, NHS hospitals or services.
- Universities and further education colleges.
- Start up organisations that have not yet produced their first year's audited accounts.
- Retrospective expenditure.
- Capital appeals for places of worship unless these are primarily for community use, such as an adjoining church hall or clearly defined community area within a place of worship.
- Medical research.

How to apply

- Online – this is the quickest and easiest way to submit an application.
- You will need to register your organisation and receive an Applicant ID and Registered Organisation Name before you are able to submit applications.
- Please read these guidelines and online Privacy Notice in full before proceeding to make an application.
- You will need your organisation's explicit consent to apply for a grant on its behalf. Please ensure that you complete the box on the online application form confirming explicit consent.
- Applications should be completed in full.
- Incomplete applications can be saved and re-visited prior to submission.
- Where requested, please upload your latest audited financial accounts.
- You will need a bank or building society account in the name of your organisation.

If you are unable to apply online, please contact the Charity at enquiries@barondavenportscharity.org or telephone the office on 0121 236 8004 for further information on how to apply.

Submitting your application

- Applications are considered twice yearly. Applications for the Spring distribution should be received no later than 15 March and for the Autumn no later than 15 September.
- Once you have submitted an application you will receive an email notifying you that your application has been received. Your application will be allocated a unique application number, please quote this number when contacting us.
- Applications may take 2–4 weeks to be initially assessed and are assessed in date order.
- Any follow up queries will be emailed to you.

How is an award received?

The decision whether to award a grant is at the discretion of the Trustees of the Charity and there is no guarantee that a grant will be made.

- You will be notified of the outcome of your application via email. Grants awarded will be paid directly into your organisation's bank account at the end of May (Spring) and November (Autumn).
- Changes to bank details should be notified in writing to the Charity as soon as possible.

Is there a right to appeal?

There is no right of appeal. The decision whether to award a grant is solely at the discretion of the Trustees of the Charity. We receive more applications than we have funds for and therefore are not able to assist in every case.

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